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OFFICE OF THE PRINCIPAL
SHRI KRISHAN CHANDER GOVERNMENT DEGREE COLLEGE POONCH
(NAAC Accredited 'A' Grade)

NO: GDCP/24/1235

Dated: 22 /10/2024

Invitation for Expression of Interest (EOI)

Subject: EOI for empanelment of reputed books sellers/publishers/suppliers/vendors for supply of books/textbooks/reference books to SKC Govt. Degree College Poonch.

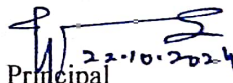
Principal SKC Govt. Degree College Poonch invites Expression of Interest (EOI) for empanelment of reputed books sellers/publishers/suppliers/vendors registered as members with Association of Indian Publishers and book suppliers for supply of books/textbooks/reference books to the college for the Financial Year 2024-25.

Application accompanied with CDR of Rs 10,000/- (Rupees Ten Thousand only) pledged in favour of Principal SKC Govt. Degree College Poonch should reach the office of Principal within ten days from the date of publication of this EOI.

Eligibility criteria, Terms and Conditions and Application form shall be obtained from the college campus or from the college website ([http:// www.gdcpoonch.co.in](http://www.gdcpoonch.co.in))

In Case the tenth day happens to be Sunday or Gazetted holiday. Applications can be received during the next working day. Application form alongwith other necessary documents shall be received in physical mode or through speed/registered post only.

Dated: 22 /10/2024


Principal
SKC Govt. Degree College
Poonch





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EXPRESSION OF INTEREST

FOR EMPANELMENT OF REPUTED

BOOKSELLERS/PUBLISHERS/SUPPLIERS/VENDORS FOR FY 2024-25

Eligibility criteria

Proof of following mentioned supporting documents must be enclosed in support of the eligibility criteria and lack of any of these document will render the vendor/supplier ineligible for empanelment.

1. Book seller/Vendor/Publisher must be a regular service provider to at least three premium institutes of higher education of J&K UT during the last three years.
2. Registration with Federation of Publishers and Booksellers Association of India (FPBAI).
3. Permanent Account No. (PAN) issued by the Income Tax Department/GST. No.
4. Evidence of Income Tax clearance certificate for the last three years.

TERMS AND CONDITIONS

1. The applications received after the due date and time will not be considered by the college.
2. All the pages of empanelment documents are to be signed and stamped by the firm along with the application.
3. The application must be submitted along with DD of Rs. 10000/- (ten thousand) as security deposit drawn from any Nationalized Bank in favour of Principal SKC Govt. Degree College Poonch and Security deposit will be returned to the Supplier after the expiry of the empanelment period. However, in case unsatisfactory performance during the empanelment period, security deposit will be forfeited.
4. The supplier/Vendor is expected to extend a maximum discount on all types of books. In case, the rate of discount varies then the highest discount offered will be applicable to all the eligible book suppliers/vendors. However, if anyone disagrees the firm can be withdrawn from the empanelment.
5. The supplier should submit necessary supporting document/s Good Office Committee (GOC) conversion rates for foreign books.
6. The only latest editions shall be supplied.
7. The order should be acknowledged within 7 days from the date of issuance of supply order.
8. The maximum time limit for supplying Indian books is 15 days and foreign books is 30 days.
9. In case of non supply of books within the stipulated time for successively three times, the vendor will be withdrawn from the empanelment and blacklisted for future supply, unless the vendor communicates the reason for the delay in supply with valid proof.
10. The Order would be treated as cancelled, if the books are not supplied or Non availability of the books or otherwise is received within this period.



11. The supplier shall provide "Publisher's Price Proof/Publisher's Catalogue" along with the supply of books in support of the price not printed on books.
12. The Books must be supplied to the College with NO Transportation charges and No other/extra charges.
13. The final payment shall be made in Indian Rupees within STIPULATED TIME from date of receipt of the invoice, through Online Mode in favour of agency as per invoice/s. The Final Invoice/s in triplicate shall be submitted along with a Photocopy of PAN card/GST details/Bank account details of the firm/Agency for the payment.
14. The mutilated/torn book (received if any) shall be replaced with fresh copy .
15. The bill(s) is/are to be addressed in the name of "Principal, SKC Govt. Degree College Poonch".
16. In case of any dispute, the same shall be resolved initially by mutual discussion between the parties within a period of 60 days, failing which appropriate court at Poonch will have the jurisdiction to adjudicate upon the matter.
17. The college reserves the right to modify/change/delete/add any further terms and conditions prior to issue of agreement.
18. CONTACT: - For any query contact the college librarian with in working hours or send an e- mail on degreecollegepoonch@gmail.com

All the vendors who accepts the above terms and conditions may submit their Expression of Interest (EOI) on best discount rates for supply of books in a sealed envelope at mailing address within 10 days after publishing of EOI in the newspaper with the subject, "Expression of interest" for empanelment for supply of books to SKC Govt. Degree College Poonch..

Entries received after the due date and time mentioned above will not be entertained under any circumstances.

Incomplete and unsigned EOI or the EOI not in prescribed format (ANNEXURE-1) will be rejected without assigning any reason.

**Signature along with
Stamp of the firm**

**Mailing Address:
Principal
SKC Govt. Degree
Poonch
PIN CODE: 185101
Email: degreecollegepoonch@gmail.com
MOB.NO: 9419601920**



Application Form for empanelment as book supplier for Financial Year 2024-25

1. Name of the Firm.

2. Registration No of Federation of Publishers and Booksellers Association of India (FPBAI).
_____ (Please enclose a copy of the Registration Certificate)

3. Name of the Proprietor.

4. Name of Partner (if any).

5. Date of Establishment of Firm.

6. PAN/ TAN/GST NO. of the Firm.

_____ (Attach a Copy)

7. Address.

8. Phone no. _____ Fax. _____

Website (if any) _____ Cell No. of contact Person/s _____

E-mail address _____

9. Security Deposit Details (to be deposited along with the document)

a. CDR No. _____

b. Dated _____

c. Rs. _____

d. Drawn on _____

10. Bank Account Details (Attach a documentary proof)

a. Name of Bank _____

b. Branch _____

c. Account No. _____

d. IFSC Code _____

11. Discount Rate Offered..... (MENTION IN BOTH WORDS AND DIGIT)

Declaration:

I/ We do hereby declare that entries made in this application form are true to the best of my/ our knowledge and belief. Further the above terms and conditions are acceptable to me/ us in letter and spirit.

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Signature of Partners/ Proprietors with Seal

Date.....

